

High Level & District Chamber of Commerce

Thursday, April 3, 2008 7:00 a.m.

Mackenzie Crossroads Museum & Visitors Centre

Attendance:

Rodney Hollett
Cindy Getten
Beth Kappelar
Tania Olson

Candace Parsons
Lauretta Jenkins
Jason Glabik
Mark Stevens

Laurie Nason
Monica Longard
Helen Dyck
Sylvia Kennedy

Recording Secretary: Laurie Renauer

1.0 Call to Order

*Sylvia Kennedy called the meeting to order at 7:05 a.m.

2.0 Adoption of Agenda

MOTION 08 - 17

Moved by Sylvia Kennedy

That the agenda of April 3, 2008 be adopted as presented with the addition of:

7.3 Survey

7.4 Policy

5.3 Resignation of Vice-President

CARRIED

3.0 Adoption of Minutes

MOTION 08 - 18

Moved by Helen Dyck

That the minutes of March 6, 2008 be adopted as presented.

CARRIED

4.0 Business Arising from Minutes

5.0 Old Business:

5.1 Museum & Tourist Information Centre:

A motion is before Town Council to reallocate \$800,000 that was designated toward a community fireguard to the construction of a new library. Should the motion be passed the library will remain in its present location, rather than being relocated to the Mackenzie Crossroads Museum and Visitors Centre.

5.2 Alberta Chamber 2008 AGM Fort Saskatchewan:

Five representatives from our Chamber attended the AGM last year and found the event to be very informative.

MOTION 08 - 19

Moved by Laretta Jenkins

That four, plus Laurie, be budgeted for to attend the AGM in May.

CARRIED

5.3 Resignation of Vice-President:

Beth Kappelar requested that The Chamber review the recent resignation of Monica Longard on the grounds that Monica in fact did not break her Oath of Office or contravene a Chamber By-Law when she criticized The Town of High Level in her letter to The Echo, published March 12. Tania stated that in consultation with Ken Kobly, President & CEO of The Alberta Chambers of Commerce, Monica was in breach and The Chamber's alternatives were:

- 1) to call an Executive Committee Meeting asking her for a letter of resignation;
- 2) Then, if she choose not to resign, to then forward a letter to each Chamber member to call for a meeting where the matter would be taken to a membership vote. The Chamber By-Law states that a two-third-majority vote is required to remove a Board member from office.

Monica stated she had been "forced out" and did not know that she had a choice in the matter.

The Chamber will contact Mr. Kobly and then call a meeting.

6. Financial Report:

Included in the meeting packages were the Balance Sheet as of April 2, 2008, Profit & Loss January 1 through April 2 and Accounts Receivable Summary as of April 2, 2008. Laretta said there was nothing out of the ordinary, with the exception of the Accounts Receivable, which were higher than usual because of the Membership Fees for 2008 were posted this year.

7. Committee Reports:

7.1 Membership & Welcome Committee:

Sylvia is waiting for a list of new businesses that have recently applied for a license. We presently have 108 members.

7.2 President's Report:

Nine people attended the first meeting of the Break & Enter Committee Meeting held on April 2nd. Don Warmen has offered to act as Committee Chair.

The Vagrancy Committee also held their first meeting. The committee renamed Citizens for Change will meet again April 23 at the Museum. They will be working together with Citizens on Patrol and inviting 10005 House, The Town of High Level, The Friendship Centre, and First Nations representatives to become involved. They have invited The Liquor Board to High Level.

Tania has a copy of the business plan for The Regional Economic Development Initiative.

7.3 Survey:

Sylvia suggested the Chamber conduct a local survey (similar to the survey carried out by The Chamber in 2000) to ask residents what services they would like to see established in High Level. A copy of the previous survey was circulated.

MOTION 08 - 20

Moved by Monica Longard

That we revisit our survey and goals.

CARRIED

7.4 Policy:

Lauretta encouraged members to go to The Alberta Chambers of Commerce web site www.abchamber.ca for more information on Political Action Day planned for May 7th. Premier Ed Stelmach has confirmed he will be in attendance.

The Policy Committee has approved the resolutions that will be presented at the May 24 Provincial Conference. These resolutions will be available on their website when finalized. Two resolutions of particular interest are the Port of Alberta and Destinations Stops.

8. NEW BUSINESS:

8.1 Chamber of Commerce Board of Directors By-Election:

Sylvia Kennedy as Past President will begin recruiting for the Board vacancies by meeting with members and through the mass fax program.

8.2 2008 Standing Committees & Committee Representatives:

Included in the meeting packages were the minutes of the March 18 Chamber Board meeting held to set the Chamber of Commerce Committees and goals for 2008. A summary of our Committees is as follows:

<u>Committee Name</u>	<u>Chairperson(s)</u>
1. That Bloomin' Committee	Vacant
2. Membership & Welcome Committee	Sylvia

Committees With a Chamber Representative on their Committee

<u>Committee Name</u>	<u>Representative</u>
1. Merchants Committee	Tania Olson/Laurie Nason
2. HL Education Task Force (Formerly "Education & Youth")	Sylvia Kennedy
3. Health & Safety Representative	Sylvia
4. REDIFormerly "Tourism Representative"	Sylvia (Overall Rep.) Tania (Tourism)
5. Agriculture Representative	To Discontinue
6. Alberta Chambers of Commerce Provincial Policy Committee	Lauretta
7. HL Affordable Housing Committee	Sylvia
8. Town of High Level Beautification Committee	Vacant

Sylvia volunteered to chair That Bloomin' Committee and Monica volunteered to **sit on the Town of High Level Beautification Committee.**

8.3 Representative on the High Level Beautification Committee:

Monica volunteered to sit on the Town of High Level Beautification Committee.

8.4 Authorization for Revenue Canada:

After The Chamber office received an inquiry from Revenue Canada about a GST return, a motion was needed to delegate who is authorized to speak with Revenue Canada on The Chamber's behalf. These names will be forwarded to Revenue Canada along with the completed authorization form.

MOTION 08 - 21

Moved by Lauretta Jenkins

That The Manager, The Treasurer, and Auditor be authorized to speak with Revenue Canada.

CARRIED

8.5 Project Firesky:

With no conflict with another Chamber member, The Chamber will write a Letter of Support for the proposed Firesky development as requested by Jane Kelly.

9. Pending Functions

9.1 Annual Spring Cleanup Week:

Lauretta agreed to coordinate the necessary equipment. Cindy, Tania, Sylvia, and Rodney volunteered to help organize the event, planned tentatively (pending weather conditions) the last week of May.

10. Correspondence:

10.1 Alberta Chambers of Commerce Chair's Report – March 2008

10.2 VersaPay Merchant Services

10.3 ATB Financial New Rates for Card Payment Processing

10.4 Edmonton Journal Interview with Mayor Stephen Mandel

10.5 Opportunity to Hear President Clinton

11. Adjournment:

MOTION 08 - 22

Moved by Helen Dyck

That the meeting be adjourned.

CARRIED

Upcoming Events:

- May Chamber of Commerce Meeting Thursday, 1, 7:00 a.m. Museum
- Quarterly Evening with Town Council, Tuesday, May 6th, 7 p.m. Museum
- * Tania Olson in attendance; Correction to be Made June Meeting